

**Fundraising Guidelines**  
**Amtgard, Kingdom of the Emerald Hills, Inc.**

**OBJECTIVE:**

To provide members a “go-to” for fundraising opportunities and to instruct members as to what functions are appropriate to raise funds for the Kingdom of the Emerald Hills and its subgroups.

**APPLICATION:**

Members, officers, and parks do not need pre-approval from the Emerald Hills Board of Directors to engage in any of the following sanctioned fundraisers. Members, officers, and parks shall not engage in any of the following non-sanctioned fundraisers.

Members, officers, and parks must get pre-approval from the Emerald Hills Board of Directors before engaging in any fundraisers not listed here. Due to the time-sensitive nature of some fundraisers, the Board of Directors may vote on the fundraiser online via instant messaging, email, etc. and inform the member, officer, or park of the approval or disapproval of the fundraiser.

Members, officers, and parks wishing to engage in any fundraiser are responsible for checking with the relevant department, office, official, etc. to determine if the fundraiser can be run on their property, and to obtain any necessary permits.

All participants of fundraisers must be members of Amtgard, Kingdom of the Emerald Hills, Inc.

Participation in fundraising events or activities shall not be a requirement for attendance to the event the fundraiser is being held at. All fundraising participation must be optional.

**SANCTIONED FUNDRAISERS:**

1. Dollar Days (or dollar games, etc.)

Dollar days are a special event in which players may pay a fixed fee (typically \$1.00 USD) to play a class at level 6 for the duration of the event.

2. Pay-to-Change Tournaments

Pay-to-Change tournaments are tournaments in which participants or spectators may pay a fixed amount to change the rules of the tournament. Typically, this takes the form of weapon type, enchantments, or a buy-in. The tournament runner has the final say in whether or not a proposed rule change is accepted.

3. Silent Auctions

Silent Auctions are fundraising events in which participants may bid anonymously on items provided by members of the organization. A bid sheet is

provided for participants to write their bids on, and the highest bidder at the end of the event receives the item.

**NON-SANCTIONED FUNDRAISERS:**

1. Gambling

All forms of gambling (casino games, lotteries, etc.) for a fee are strictly prohibited.

2. Sales of Alcohol

Selling alcoholic beverages without a permit from the relevant governmental authority is illegal. Any and all sales of alcohol as a fundraiser either directly or indirectly through selling the cup or container is strictly prohibited.

3. Taxable Sales

Amtgard, Kingdom of the Emerald Hills, Inc. and its subgroups are not permitted to collect or remit sales tax in any locality. As such, any and all sales that may result in a sales tax burden are strictly prohibited.